FEDERAL CITY PERFORMING ARTS ASSN., INC.

Meeting:
Board of Directors
Sunday, August 11, 1985
Bohn summer residence
12:00 Noon

Present:

Bernhardt	Marti	
Bohn	Rettenmaier	
Bowen	Reynolds	
Doss	Sabacek	
Herman	Sumner	
Maddox	Venema	
	Ziskind	

Also Present:
Rosendall
Sisson

Also Present:
Brayton

Call to order: 12:24 P.M.

Agenda:
Minutes
Division reports
Old business
New business

I. Item VII of previous minutes was amended to read: "Moved that gross proceeds...."

BOHN: Move to accept minutes as corrected.
CARRIED

II. Treasurer's Report:

DOSS: Treasurer's report submitted.
Noted need for summer dues
Will transfer funds from the money-market account to pay bills.
Item #4430 reflects festival beer truck recepits.
Billings are not out for the last concert advertizing--ca. $9.K.

VENEMA & DOSS: Spoke of current billing process and outstanding receipts.

DOSS: Forecast little financial activity for the present month.

BOWED: Requested monitoring of the reserve fund and replacing those monies which are used for operating expenses.

MADDOX: Spoke of the concept of the reserve fund, and suggested that it be reviewed at a later date.

ZISKIND: Reviewed dealings with Kenwood Travel.
Two comp. tickets are included in the 125 number.
We will book 3 mid-day flights out of National and Dulles (and look at a flight from Baltimore); also will book late flights from Minneapolis.

Suggested seating priority for chorus members based on pay-up.

HERMAN: Reviewed special fares and seat availability
For preparations for the Chorus arrival, Bernhardt, Starner, Ziskind and Herman may fly in one day earlier.

MADDOX: Busses are scheduled to transport conferees to the University.
There is a Managers and Directors conference after the Festival--therefore we should book seats onWednesday for the return of delegates.

ZISKIND: Numbers are needed by the 16th. for Kenwood Travel.
Will book 8 seats for return on 9 July.

III. Business Manager's Report.

ROSENDALL: Reviewed production schedule.
Reviewed production of Quarter Notes, and of graphic design on seasonal flier for last week in September.
Reviewed Blade ads for auditions.
Will confer with RETTENMAIER and SABACEK on audition notices for the Post.
Will produce separate fliers for each concert of the season.
Needs to have concrete information on pieces and locations.

BOWEN: Will have solid proposals for the meeting of 8 Sept.

SUMNER: We have not received the check from the Sheraton.
QUINN wants to meet with Sheraton
SUMNER will re-contact Sheraton.

MARTI: Reviewed office, storage, and rehearsal space at the Levine School.
Office at $200.00/month.
Rehearsal at $30.00/session--projected for 1 OCT 85.

REYNOLDS: What about the rehearsal spaces?

SISSON: Space is OK, even now; no problems are forseen.
Space may be more live than we want, but can be attenuated with a carpet roll.

BOWEN: The combined package is less expensive than First Congregational.

HERMAN: What of First Congregational Church?

MARTI: MOVED that the Business Manager be authorized to enter into a contract with the Selma Levine School of Music for office space at $200.00/month, beginning 1 SEP 85, and for rehearsal space at $30.00/session, beginning 1OCT85, and to terminate the lease with First Congregational Church as soon as possible.
CARRIED.

MADDOX: Be mindful of our relationship with FCC.

SABACEK: We will have to perform services-in-kind for Selma Levine School in return for break-out space.
There is need for a responsible GMCW liaison.

HERMAN: MOVED that ~~BOWEN~~ BOHN be named Chorus liaison with the Levine School.
CARRIED.

MARTI: August GMCW rehearsals will be scheduled for 7:30 P.M.

MARTI: Reviewed business organization, and its four principal functions: General Administration, Fund Raising, Budget, Accounts.
Also reviewed major duties and responsibilities in each of these functions.

MARTI: MOVED that $200.00 for use of the facilities in the Spring of this year, and that $75.00/evening for use of the facilitues for rehearsal in August and September be paid to Christ Church, Capitol Hill, and that the payments be made at $350.00 now and $300.00 in September.
CARRIED.

MARTI: MOVED that FCPAA/GMCW dues for 1985-1986 be set at $8.00/month, and that full-year advance payment be set at $80.00/year, if payment is made by mid-October.

SISSON: Spoke of recurring andextraordinary costs to the membership.
DOSS & MADDOX: Remarked that few can not afford to be in the Chorus.
HERMAN: Spoke of the cost of the concert season to members, especially considering the costs associated with the GALA II Festival.
BOWEN: The proposed increase is less than 1% of our budget.
BOARD: Reviewed psychological costs of a dues increase at the present time.

MARTI: ACCEPTED A FRIENDLY AMMENDMENT to not change the present dues [illegible] structure, and to offer the same discount as was offered this year; i.e.: That dues be $84.00/year, payable in installments of $7.00/month, with a $0.50 late-charge added for late payments, and that a discount be provided for full pre-payment of a year's dues which are received by 15 OCT, and that $72.00/year be the discount rate.
CARRIED.

IV. GALA Report.

MADDOX: The Labor Day Conference is well in-place.
Exciting seminars are scheduled.
Registration is free for GMCW members, but registration is required. Process registrations thru MENNEL
SABACEK: Will reply to MENNEL for Chorus members to attend.
Friday evening is on-track for a social function.
Welcome packet is in preparation.

V. Production Report.

BOWEN: Reviewed invitations to sing:
Pegasus Lounge--Pittsburgh: RECOMMENDED PASS
Human Rights Campaign Fund: RECOMMENDED PASS
Oversold
Small stage
Invitation withdrawn
D.C. Commission on the Arts and Humanities: RECOMMENDED ACCEPT
Many seats by invitation
Good exposure
2 short sets.
$500.00/performance
TRINKLEY and HOLLOWAY are OK

BOARD: APPROVED ACCEPTANCE OF THE D.C.COMMISSION ON THE ARTS AND HUMANITIES PERFORMANCE.

BOWEN: Reviewed search for spaces for the Holiday Concert, and the varied availability of traditional sites.

VI. Membership Report.

RETTENMAIER: Proposed an Alumni Membership for formembers of the Chorus--
to be provided for $25.00/year. This fee will cover reproduction
and mailing of HF, etc. to members.
Reviewed auditions, and the necessity for an extra day to be
scheduled in September.
Spoke of merchandizing Tee-shirts and Golf/Polo shirts.

VII. Music Division Report.

SISSON: Reviewed pieces for the GALA Conference reception
Reported meeting of the Rep. Advisory Committee, yesterday, and
that there were additions, deletions, and changes to be discussed
with TRINKLEY before they could be commented upon.

MARTI: What of audience participation at Holiday Concert?
SUMNER: Spoke of the shape of the season and season concepts.
HERMAN: Spoke of the responsibility of the BOARD for a profile.
ROSENDALL: Spoke of the necessity for advanced planning.
MARTI: Asked that total concept of the season be postponed
BOARD: It is the role of the BOARD to consider all interests in the
planning processes.

REYNOLDS: MOVED to Adjourn.
CARRIED.

Meeting adjourned 3:00 P.M.

W. F. RETTENMAIER, JR.

Secretary.